

Assistant Professor Studio Arts – Ceramics and 3D Foundations JOB DESCRIPTION

DEPARTMENT: Studio Arts
CLASSIFICATION: EXEMPT- FULL/TIME FACULTY (10-MONTHS)
REPORTS TO: Department Chair
LAST UPDATED: January 2023

Summary of Responsibilities: The Studio Arts Department seeks a candidate for fulltime faculty position at the rank of Assistant Professor – Ceramics and 3D foundations. The ideal candidate will be an artist with an active artistic practice and have at least two years of teaching experience at the college level. Candidates will teach all levels of undergraduate ceramics and fundamental art courses with an emphasis on contemporary media and Indigenous arts and theory. The candidate will participate in the development of Studio Arts department curriculum and assessment of student learning, as well as perform the duties, responsibilities, and requirements of the position that support IAIA's mission, vision, and core values. As a member of the community the faculty will also provide service as a mentor and advisor to assigned students. In line with its enabling federal legislation, IAIA extends preference to Natives in employment.

- **Application Deadline: March 24, 2023**
- **Start Date: August 2023. *Pending budgetary approval.**
- **A complete application consists of a) letter of interest, b) CV-Curriculum Vitae, c) one letters of recommendations and two professional references, d) Transcripts for highest earned degree, e) Teaching statement including strategies of fostering an inclusive classroom, f) a sample syllabus for an upper division undergraduate art course, g) 20 images of the candidate's artwork**

Essential Functions:

- Teach three courses per semester using multiple formats (on-line, hybrid and in-person).
- Maintain a high level of expertise in the content being taught.
- Create and execute meaningful lessons to work towards the department learning outcomes.
- Ensure classes are held as scheduled by the college.
- Participate in program curriculum development and appointed committees.
- file appropriate course syllabus in canvas for each course taught.
- Serve as academic advisor to assigned students.
- Keep appropriate number of office hours per week.
- Demonstrate competency in use of campus-provided technology and software supporting instruction and campus collaboration.
- Participate in designated college ceremonies, meetings mandatory trainings, professional development, and convocations.
- Participate in faculty evaluation process.
- Willing to serve as rotational chair of department.
- adhere to appropriate standards of conduct and ethics which include but is not limited to
 - Confidentiality
 - Integrity and honesty
 - Cooperate collaborate and always treat others with dignity
 - participate proactively in problem solving.
- Maintain and upkeep equipment and machinery in the Foundry Building

- Ability to procure or manage grants.
- Other duties as assigned

Required Education:

- MFA in Studio Art Practice with a Ceramics focus or equivalent graduate degree in related field, or the equivalent combination of education and professional experience. MFA in progress with significant record of professional artistic achievement.
- Active artistic practice and exhibition record.
- 2 years of full-time teaching experience at the undergraduate level.
- Must complete a satisfactory background check.
- Knowledge of health, safety and waste management for the Ceramics and 3D studio and ability to teach and maintain the studio to standards.

Working conditions

- Ability to instruct for extended periods of time in a classroom environment.
- Effective communication skills both written and spoken should be clear, respectful, and considerate towards the IAIA community
- Ability to identify and review a wide range of relevant academic information.
- Ability to critically and constructively contribute to an ever-evolving Studio Arts Program
- Exhibit the ability and flexibility to adapt to a dynamic and changing work environment
- May be asked by Department Chair/Academic Dean to perform other duties.
- Performance evaluation will be assessed on academic results as outlined by the IAIA Faculty handbook.
- The Academic Dean in conjunction with the Studio Arts Department Chair, reserves the right to revise this job description at any time with or without notice.

FACULTY _____ DATE _____

IAIA PRESIDENT _____ DATE _____

ACADEMIC DEAN _____ DATE _____

HR DIRECTOR _____ DATE _____